

# Cosmetology I With Lab

## SYLLABUS

Lubbock-Cooper High School/South Plains College Dual Credit

**Mr. Alvin L. Whitaker**  
**awhitaker@lcisd.net**

Location: 910 Woodrow Rd

Phone #210-504-5645

Conference period: 7:45-9:00 A.M.

Office hours: same as conference period

### **COURSE DESCRIPTION:**

Grade Level: 11<sup>th</sup>

The Lubbock-Cooper High School Cosmetology program is a two-year trade industrial education course for students in grades 11-12. This curriculum has been designed in compliance with the rules of the Texas Department of Licensing and Regulation and Public Secondary Programs for High School Students. The intent of the program is to provide students with the required 1,000 contact hours by completing eight modules and the skills necessary for students to successfully pass the Cosmetologist State Board Operator examination. The program will also provide students with a better understanding of the knowledge, skills and training needed to succeed in the cosmetology profession.

### **TEXT & MATERIALS:**

Milady Standard Textbook of Cosmetology 14<sup>th</sup> Edition

Milady Workbook 14<sup>th</sup> Edition

Milady Foundation 14<sup>th</sup> Edition

Milady Exam Review 14<sup>th</sup> Edition

Rules & Regulations of the Cosmetology Commission

State Board Review Book

Handouts & Library Resources

### **NEED:**

Binder for class work

Notebook paper

Pens and pencils

Highlighters (any color)

Closed toe shoes

Blood Spill Kit

Cosmo Kit

### **594 HOUR COURSE STANDARDS OF LEARNING:**

#### **ORIENTATION (CSME 1405 / 15 Hours)**

- A. School Policies
- B. State Law, Regulations, and Professional Ethics
- C. History and Career Opportunities
- D. Life Skills
- E. Your Professional Image
- F. Communicating for Success

**GENERAL SCIENCE (CSME 1405 / 170 Hours)**

- A. Infection Control and Public Safety
- B. Anatomy And Physiology
- C. Hair and Scalp Properties
- D. Hair and Scalp Disorders and Diseases

**SKIN CARE (CSME 1447 / 100 Hours)**

- A. Skin Structure and Related Theory
- B. Skin Diseases and Disorders
- C. Hair Removal
- D. Facial Theory and Application
- E. Facial Makeup
- F. Eyelash Extensions

**NAIL CARE (CSME 1443 / 100 Hours)**

- A. Nail Structure and Related Theory
- B. Nail Diseases and Disorder
- C. Manicuring Theory and Application
- D. Pedicuring Theory and Application
- E. Nail Extensions and RESIN systems
- F. Liquid and Powder Nail Enhancements
- G. Liquid-Cured Gels

**HAIR CARE (CSME1410 / 209 Hours)**

- A. Haircutting Theory and Application
- B. Principle Of Hair Design

**COURSE REQUIREMENTS:**

Test is given on each unit of study. Students will work together on projects or individually. Skills USA is a student organization, students will be encouraged to participate on a district, state and national level. It is necessary that students study their theory intensively. Students must complete 4 modules in order to advance to the next level. Students may not advance next year to Cosmetology II if the following are met:

1. Disruptive behavior
2. Lacking hours (attendance)
3. Constant Referrals (**automatic dismissal if student is sent to alternative school**)
4. Not Participating in class or program activities (Dressing out, daily class assignments)
5. Due to limited number of students advancing to Cosmo 2, students are required to make a 70 yearly grade.
6. Failed class because of failure to meet expectations

**GRADING POLICY:**

**A. Grade Distribution**

**Six Weeks Grade Distribution**

**60% Daily Assessments** (Includes participation / Attendance / Projects/Daily Assignments/ Uniform)

**40% Formal Assessment** (Includes Weekly quizzes, Written Tests, Semester Exam)

**Late Assignments Policy**

All departments follow one standard campus-wide late assignment policy:

-10 pts. per late day for up to 3 days

A grade of zero (0) is issued after the late extension has expired.

**B. Absence Make-up Work Policy**

All departments follow one standard campus-wide policy:

- If a student is absent on the day the assignment is made, he has the number of days absent to turn in his work without a late work penalty.
- If a student is present on the day the assignment is made but is absent on the day the assignment is due, then his assignment is due the day immediately upon his return to class. Thereafter his assignment begins to incur late work penalties.
- Depending on the gravity of the student circumstance, a teacher may grant additional extensions.

**ATTENDANCE POLICY:**

- A. Credit Loss – Students must be in class 90% of the time. A student who is absent to a one-credit course more than 18 days will lose credit for that course
- B. Tardiness – A student who is not in class after the tardy bell rings and does not have a valid written excuse for admittance to class will be marked tardy. If the tardy is unexcused and extends passed 9:37 then the tardy is documented as an absence.

**DISCIPLINARY PROCEDURES**

**A. Class Rules**

- A. The student must be in class before the tardy bell rings.
- B. The student must bring required materials to class always, such as uniform and cosmetology kit.
- C. The student is responsible for personal items.
- D. The student must follow directions.
- E. The student must treat him/herself, others, and his/her personal belongings with respect.
- F. The student must follow the district student code of conduct and student dress code.
- G. Must be in cosmetology uniform every day.  
(Black smock & closed-toe shoes)
- H. Remember to clock yourself in and out every day.
- I. There is **NO** food, drinks, and gum allowed on clinic floor.
- J. Keep talking to a minimum at all times.
- K. No talking across the lab or classroom.
- L. No bad language will be tolerated in the classroom. Must be appropriate.
- M. Personal marks on the neck {hickies} are discouraged, they do not convey a professional appearance, and if detected students WILL be asked to cover it with a band-aid during class time.
- N. Cell phones must be put away during class (**NO** texting or phone web usage is permitted).
- O. The student must wait for dismissal by the instructor.

**B. Consequences**

- P. Verbal Warning
- Q. Written Warning
- R. Student and teacher conference
- S. Parent and teacher conference
- T. Referral to administration

**C. Rewards**

- U. Positive learning environment
- V. Increased learning
- W. 500 hours upon completing 1,000 hours

**COSMETOLOGY I**

Parents, please keep in mind that, your child must complete 4 modules by the end of the school year to continue in the Cosmetology program next year and at least with a grade of 70 for the semester. If your child does not meet requirements chances are that the student will not be able to continue the course. For your child to be successful I will need your cooperation to make sure that your child is wearing the correct class uniform. Please try to make appointments for your child after school or on school holidays. We are preparing your child for a career in Cosmetology and to become a productive citizen in our community. Your help is appreciated. Together we can make your child's dream a reality to become a licensed cosmetologist.

Student Name \_\_\_\_\_

Parent Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_